

PARK POINT

SYRACUSE

August 2011

Dear 2011-2012 Park Point Resident,

We are glad that you chose Park Point Syracuse as your home for the 2011-2012 school year. We anticipate an exciting and fun filled year with resident events and fun giveaways! Park Point Syracuse was opened in August of 2010 with all 226 bedrooms occupied. Each of our apartments include a full kitchen with a dishwasher and standard modern appliances, a washer/dryer unit, all utilities included, heating/central air and complete furnishings. Our all inclusive amenities include a state of the art fitness center on-site, a resident lounge, a private gated courtyard with a grill, security and bike racks. We look forward to your arrival and wanted to provide the following information to help with the move-in process.

In order to properly prepare for your move-in, we wanted to cover a few housekeeping items with you and your family:

- You are able to move in as early as August 15th. We will have move in bins available to assist you with your belongings. During our special move-in weekends we will have breakfast or lunch provided in our lobby. On Sunday, August 28th our Community Ambassador will be hosting our 2nd Annual Move-In BBQ to kick off the fall semester. It is the perfect time to meet your neighbors and your Community Ambassador. Some things we suggest you bring with you when you move in are: a desk lamp, a lamp for your bedroom, bed furnishings, towels, a shower curtain, kitchen utensils and a TV.
- Our office is located in the main lobby of the building. We are open Monday through Friday 8:30am to 5pm, during the busy move-in time we will be open additional hours on the weekends. We will be available from 8am to 4pm starting Saturday, August 19th and ending August 28th. If you are receiving packages they will be delivered to the office. As a courtesy we will often notify you of packages when they are received, we are not able to hold packages for more than 2 days. If your package is delivered and not picked up, your package will be returned to the carrier.
- Below is how you will write your address. It is important to include your correct name and unit number with any package and/or letter that you receive, to ensure that they are delivered to you.

Resident Name
417 Comstock Avenue
Unit # ____
Syracuse, NY 13210

- We have reserved approximately 160 spaces in Booth, East Adams and University Garages. You can purchase a parking pass through the Parking Services, however must notify our office so that we may confirm that you are a resident. Parking during move-in is limited and can be difficult. We suggest parking at meters and in the garages to avoid being ticketed.
- Rent is due on the 1st every month and you have a grace period until the 5th. After the 5th you will incur a \$50.00 late fee. Rent payments are accepted by check or money order or you may wire transfer the funds into our bank account. Payments are NO LONGER accepted in the office and must be submitted to the following address:

WILSU, LLC/Wilmorite
c/o Barb Snyder
1265 Scottsville Rd
Rochester, NY 14624

- We do recommend that all residents purchase renters insurance at the minimal rate of \$15.00/month. Below we have provided some information on local insurance companies.

Nationwide- (315) 422-5100

State Farm Insurance- (315) 492-6331

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- This is a NON-SMOKING facility, smoking within your apartment or on the grounds is a violation of your lease agreement.
- Guests are to remain with you at all times on the property and you are responsible for them and their actions. Please see your lease agreement for the details on our guest policy.
- Your keys are your responsibility and are to be kept with you at all times. As a reminder this is a secured building and without your keys, it makes it difficult to enter the building. Lost keys are \$240.00 to replace and for every time that security must assist you with entering your apartment there is a \$25.00 charge.
- Park Point Syracuse is a secured building with a secured entryway, surveillance and also a security guard that is available Monday through Sunday from 8:00pm to 6:00am. Security is available to answer any questions, assist with lock outs and provide a comfortable and safe environment.
- Due to high demand you have priority to reserve your apartment for the 2012-2013 school year. We will be opening up leasing to anyone September 1st. We have attached a renewal application for your convenience. If this is not received by our office prior to September 1st, we will assume that you are not renewing and your apartment will be available for a new resident to lease.

If you have any other questions or concerns, please do not hesitate to contact our office at 315-414-2400. We thank you again for choosing Park Point Syracuse and hope you have a wonderful rest of your summer.

Sincerely,

Marybeth Gayne
General Manager
Park Point Syracuse
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